

**LANERCOST C OF E SCHOOL GOVERNORS MEETING**  
**MONDAY 20<sup>th</sup> NOVEMBER 2017 – 7.30 pm**  
**Open Minute Sheet**

<p><b><u>Present:</u></b>  Mrs. A Clarricoats (Head Teacher – Governor)  Mrs. L Dearman (Parent Governor)  Miss E Harding (LEA Governor)  Mr M McClure (Parent Governor)  Mrs. E Nightingale (Foundation Governor)  Mrs. K Reid (Co-Opted Governor)  Mr G Saldanha (Foundation Governor)  Miss K Turnbull ( Staff Governor)  Miss P Graham (Clerk to the Governors)</p>	<p><b><u>Apologies</u></b>   Mrs.C Reynolds (Co opted Governor)  Mrs. H Sheridan (Community Governor)</p>
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**Outstanding Actions:**

EH and GS to complete the online safeguarding course.  
CR to complete the report on Modern Foreign Languages

<b><u>No</u></b>	<b><u>Subject</u></b>	<b><u>Matters Raised / Discussed</u></b>	<b><u>Action</u></b>
1	<p><b>Prayers</b></p> <p><b>Apologies</b></p> <p><b>Declaration of Business Interests</b></p>	<p>Mrs. E Nightingale opened the meeting with a prayer.</p> <p>Apologies were received from Mrs. C Reynolds and Mrs. H Sheridan. Apologies were accepted.</p> <p>A declaration of business interest was declared by Mrs. Clarricoats and Miss Turnbull regarding financial matters.</p>	
2	<b>Staff presentations on results from last academic year</b>	<p>The teachers presented a summary of the results from the last academic year for each stage of pupils.</p> <p><b><u>Miss Kellock presented KS2:</u></b></p> <p>The results of Maths, Reading, Writing and SPAG were discussed.  EH asked for clarity of how the marks were calculated for the 8 pupils.  Miss Kellock explained the terminology regarding greater depth and the average scaled score.</p>	

K Reid

19/03/18

Miss Kellock then presented the predicted outcomes for 2017/18. English is currently a strong area and Maths slightly weaker although still above the National expectation.

The outcome from calculating progress and looking at structure /focus – is that a booster maths class is running in class 4 to aid the lower ability children to reach their targets and to help children aim and reach the expected level where possible. Additional time within the school day will be given to support those children who are targeted to reach greater depth.

Governors asked the question - 'Is the significant intervention given to aid pupils to pass exams or is it to prepare them for secondary?'

The HT and KS2 teacher explained that the aim is to do both.

Much debate and discussion followed regarding the questions.

All governors thanked Miss Kellock for the presentation.

### **Mrs. Reed presented Early Years**

An analysis of the EY data was presented.

Question – EH Questioned the results for summer born children?

Mrs Reed noted that some children who did not get the GLD (Good Level of Development) were summer born children and of these children 2/3 only attended the school nursery for 1 day per week and did not attend any other nursery. Support is in place for these children moving forward into year 1, in the form of 1-1 phonics booster sessions. 2/3 children now have individual education plans.

All children progressed but 2 still require support.

Mrs Reed also discussed the target for the current Yr. R for 2018.

All governors were happy with the update and thanked Mrs. Reid for the presentation

### **Mrs. Clarricoats presented Year 1 Phonics Check Data:**

Data for the Year 1 phonics check data was presented. 10 out of 11 passed the phonics screening check.

Lanercost is one of the top 30 schools in Cumbria for it's Yr. 1 data in 2017. It was explained that the average score for the school was 37.5 out of 40 (32 being the pass mark). The one child who did not pass came to the school with no education prior to starting year 1, she will pass the check in Yr. 2

The target for 2018 is 10 out of 11, 91%.

All governors discussed the data and were happy with

the report

Thanks was expressed to Mrs Siddall for her contribution to the work completed.

Mrs. Clarricoats was thanked for her report.

**Miss K Turnbull presented KS1:**

The results were discussed at length due to these results being atypical for the school, slightly below both National and Cumbrian averages. The high percentage of SEN children within the cohort 3/7 was discussed and the progress of these children was explained.. 3 children in this cohort have an IEP. Although results were below national average, they were in line with teacher assessments and all children have personalized targets.

LD asked do you use different teaching tools and strategies if the children are not responding to a certain methods of teaching?

Miss Turnbull reassured the Governors that a variety of different strategies are available and each child is currently responding and making value added progress. This information is held in the IEP's and available for inspection. Mrs. Clarricoats explained the different interventions that the school currently provides and that staff research additional support strategies form the internet.

Question – What is the purpose of case studies?

It was explained that the case studies provide information in one place as to the interventions and additional support children receive and a tracker to check the progress being made by each individual.

Miss Turnbull was thanked for her report.

**3 Standing Items**

**Minutes of the last meeting**

The minutes of the meeting on 18.09.17 were read, amended then signed as a true and correct record.

**Matters Arising**

It was noted Mrs. C Reynolds needs to complete MFL Baseline **CR**

**Reports from governors visiting the school**

Mrs. H Sheridan sent information re governor visit timetables, all governors reviewed a rolling termly programme taking us to summer 2019.

		Mrs. K Reid to do KS literacy on 25.11.17	KR
		Mrs. E Nightingale to join the spring RE visit to look at RE provision across the school.	EN
		All governors to complete prevent training on modern governor. This is an annual requirement.	ALL
	<b>Reports from Sub-Committees</b>	Mr. M McClure presented a health and safety update from the termly meeting. It was confirmed the gas bill for the school house will be paid for by the school house account. The kitchen is the only area that Mr. M McClure has not yet PAT tested.	MM
		It was confirmed a letter will be sent to C.C.C. Re the biomass boiler LD/MM to write the letter	LD /MM
		<b>Curriculum</b> – It was noted a committee meeting is scheduled for 26.02.18	
		<b>Finance</b> – Mrs. A Clarricoats presented a finance report, it was noted the budget is on track and that the school will not exceed the 8% limit.	
		FOLS were thanked for the contribution to iPads, this thank you will be put in the January newsletter	AC
	<b>Safeguarding</b>	Mrs. K Reid questioned governors regarding their knowledge on safeguarding and what was the meaning of DSL (Designated Safeguard Leader) It was decided that it would be a useful tool ,that all governors should have a copy of the LADO flowchart and that this will be emailed to the Governors. Mrs. Reid will question Governors on their understanding of this at the next meeting  A safeguarding subcommittee meeting will be arranged before the end of term, Mrs. K Reid will attend a LA SEND Governor meeting	KR
4	<b>Head Teachers Report</b>	Mrs. A Clarricoats presented the Head Teachers report. It was noted there are 68 children on role excluding the nursery  The YR for 2018 will be 12 children it was agreed to increase the intake to a temporary limit of 12 and that Mrs. Clarricoats should communicate this to LA Admissions team  Mrs. A Clarricoats explained where and how pupil premium and sports premium is being used in the school. The school website has been updated to show both of these.	AC

		<p>Miss E Harding discussed what Chatsworth Tennis Club could provide, she will provide more information at the next meeting.</p> <p>Questions asked were: Is the class structure working well?</p> <p>Read/Writing/Phonics – Mrs. K Reid discussed this and it was agreed the procedure is working well.</p> <p>Mrs. Clarricoats explained that all children are making good progress within the morning structure and that this is being monitored by both Mrs. Sheridan and Mrs. Reed.</p> <p>All governors thanked Mrs. A Clarricoats for the report, and were happy with progress in the school.</p>	<b>EH</b>
<b>5</b>	<b>Link Governor</b>	<p>It was confirmed courses are available for governors to attend through both the Local Authority and the Diocese. After the skills audit individual governors were informed of suitable courses related to their areas of responsibility. Anyone wishing to attend should contact Mrs. Tailford or Mrs. H Sheridan as soon as possible.</p>	<b>ALL</b>
<b>6</b>	<b>SIAMS Report</b>	<p>Miss K Turnbull presented a SIAMS Update.</p> <p>A report had been prepared by Miss K Turnbull It was highlighted what makes this school distinctively Christian? What are the values?</p> <p>It was proposed all governors read the document and a meeting will be arranged to look at the Mission statement – are we fit for purpose? At the beginning of January.</p> <p>Miss K Turnbull was thanked for her work and presentation.</p>	
<b>7</b>	<b>Register of Business Interests</b>	<p>This will be completed at the meeting in February 2018</p>	
<b>8</b>	<b>Date of the next meetings</b>	<p>Mission statement meeting: <b>Tuesday 9<sup>th</sup> January 2018 at Lanercost School at 7.00pm</b></p> <p><b>Joint Governor meeting re data – Great Corby School – Thursday 18<sup>th</sup> January 2018 7.00-8.30pm</b></p>	

	<b>9 Close of meeting</b>	Full Governor meeting – Monday 5 <sup>th</sup> March 2018 – 7.00pm (Note change of date)  The meeting closed at 9.30pm	
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