

# Welcome to Lanercost Nursery



**Mark making**



**Painting**



**Role play**



**Construction**



**Exploring**



**Reading**

## Prospectus

Lanercost Primary School  
Lanercost  
Brampton  
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admin@lanercost.cumbria.sch.uk

[www.lanercostschool.org.uk](http://www.lanercostschool.org.uk)

## Lanercost Nursery

Lanercost Nursery is situated within Lanercost School. The children share a classroom, conservatory and a large outdoor area with the Reception and Key Stage 1 pupils. The outdoor area consists of a wooden play house, a quiet area with a wooden bench, tarmac area, a staged area and their very own vegetable patch.

The Nursery is available for children from the term after their third birthday and is open from 8.50 am until 11.50 **term time only**. This facility is available using the children's 'Free Entitlement' of 15 hours per week (Government funding). We also offer Monday and Tuesday afternoons, which may be used with children's 15 hours free nursery or in addition to this at a charge of £9.00 per afternoon. A healthy midmorning snack is provided and there is an option for your child to stay over lunch, although there is a charge for this service (currently £3.50). Children may either bring a packed lunch or have a school dinner (currently £2.60).



The Nursery is overseen by Mrs Reed (EYFS Teacher) and Mrs Irving our Teaching Assistant and they are assisted by Miss Fisher, our apprentice Teaching Assistant.

### Clothes

We do prefer that the Nursery children wear the Lanercost School uniform so they can feel part of the school community. However, it would be appreciated if parents can send a spare set of clothes with their child (just in case of accidents) as the school only has a small proportion of spare clothes available.

### Policies and Procedures

The Nursery is part of the school and adheres to the school's policies and procedures. These policies are available to read and/or copy for parents on request.

### Data Protection

The Privacy Notice, previously known as 'Fair Processing' can be found in Appendix B.

## Early Years Foundation Stage Curriculum

The Nursery implements the Early Years Foundation Stage Curriculum (EYFS) which covers children from birth until 5 years old. Within the EYFS, huge emphasis is placed upon children learning through play:

***"Each area of learning and development must be implemented through planned, purposeful play and through a mixture of adult-led and child initiated activity. Play is essential for children's development, building their confidence as they learn to explore, to think about problems and relate to others"***

(Statutory Framework for the Early Years Foundation Stage, Department for Education P6)



## The 7 areas of learning in the EYFS

There are seven areas of learning within the EYFS which are not taught in isolation. Often the areas interlink and that is why at Lanercost, we teach the children in a cross curricular way through a topic based approach. By doing this, the children are introduced to new ideas and concepts.

However, we are flexible in our approach and try to follow the children's own interests and ideas. If a child has a specific interest, we try to foster this and extend the child's learning.

The seven areas of learning are broken down into Prime areas and Specific areas:

### Prime areas

#### Personal Social and Emotional Development

We encourage children to build up warm and caring relationships with their peers and adults. Your child will have a key worker (displayed on the class 1 notice board). They will be responsible for welcoming and settling your child in the mornings and are available to exchange any information/concerns with parents.

Within this area, we try to develop children's independence for example, by being patient and allowing them time to do things for themselves including choosing their own activities and putting on their coats. We also want children to feel safe, happy and secure and feel proud in their own achievements.



*'Look at our model!'*

## Communication and Language

Throughout this area of learning, we aim to develop children's speaking and listening skills.

*"Communication and language development involves giving children opportunities to experience a rich language environment; to develop their confidence and skills in expressing themselves; and to speak and listen in a range of situations."*

(Statutory Framework for the Early Years Foundation Stage, p.5)

The children will have the opportunity to listen to a wide range of stories, poems and songs. They will be encouraged to engage in role play experiences and will also access activities which require them to follow simple instructions carefully.



*Following instructions to get the Pirate's treasure!*

## Physical Development

In Nursery, opportunities will be made for children to develop their co-ordination, control, manipulation and movement. We will do this by providing activities such as jigsaws, drawing, painting, lacing, weaving; sit on toys, hopscotch, parachute games, obstacle courses and throwing activities e.g. beanbags.



*Balance ability bikes*



*Using spring loaded scissors*

From September 2013, we have been carrying out woodland activities in the forest area behind the school. These activities include: Den building; Woodland art; Identifying trees and plants and Weaving with natural materials.

We encourage healthy eating and the children will be provided with fresh water daily, which they can access at any time as well as a mid-morning snack. The snack will either be a piece of fruit or vegetable e.g. dried pineapple, carrots, apples, bananas or tomatoes.

### Specific areas

#### Literacy

Within the Nursery, we try to promote a love of reading. Children will listen to a variety of stories on a daily basis which may be supported by the use of props or puppets. All children will be able to take part in our daily phonic activities and will also have the opportunity to participate with rhyming games.

Mark making opportunities will be encouraged and modelled throughout a wide range of activities e.g. shopping lists in role play situations as well as in free play.

#### Mathematics

Children will be supported in a variety of contexts both indoors and out. They will begin to use some number names and join in with singing number songs, counting objects and show an interest in playing with shapes.



We will encourage children to use their problem solving skills throughout their play activities e.g. how many spoonfuls of sand will fill the bucket? A variety of jigsaws are available for children to piece together as well as hopscotch, dominoes and skittle games.

## Understanding the World

Within the Nursery, the children will explore the natural world and the community in which we live. Various trips and visitors will be used wherever possible, throughout the year e.g. post-lady and farmer.



*Our trips to Maryport Aquarium and Carlisle Castle*

The children will have free-flow access to the outdoor area and will experience the different weather conditions. We have waterproof suits and wellies in school when it is raining. However, we do ask parents to send a named hat, gloves and scarf during colder spells and a sunhat and sun cream in hot weather.

The children will find out about the natural environment through planting vegetables, looking for wildlife, building constructions on a large and small scale. They will also explore what happens during baking sessions and be included with celebrations such as Chinese New Year.

All the children will have access to ICT resources including computers, plasma board, microphones and CD player.

## Expressive arts and design

In the Nursery, a wide range of materials are available for children to experiment with. They can choose to use paint, crayons, chalk, fabric and collage materials, recycled modelling, small world bricks, mobilo, farm animals, sing songs, play musical instruments and dress up in role play clothes and equipment.



## Continuous Provision

At Lanercost Nursery, although we plan activities that children can choose to participate in; we also have continuous provision.

Continuous Provision is the description of the learning environment which is set out into permanent areas. These areas are carefully planned to structure and develop children's individual learning. The children can choose when and how they access these areas and it enables them to learn at their own pace.

In the Early Years classroom, there are eight areas.

|                     |                              |
|---------------------|------------------------------|
| Mark making/Phonics | Water                        |
| Book corner         | Construction and Small World |
| Role Play           | Creative                     |
| Maths               | ICT                          |

There are also table top activities available e.g. for malleable activities (playdough, gloop) and for developing fine motor skills e.g. lacing and cutting activities.

Sand is also available outdoors. These areas are enhanced every half term with fresh ideas and challenges to keep the children interested.

If you are interested in booking a place for your child please contact the school for a Nursery Pack which contains the following forms for your completion:

- 'Application to a LA Nursery' (SA13 form)
- Parental Permission for School Trips, First Aid Administration & Information Sharing
- Home / School Agreement
- Publicity Consent form
- Data Collection Sheets - the information on this is used mainly for emergency contacts and medical information.
- Uniform Order Information
- Consent for Images

You will be notified when a place becomes available and will be asked to bring your child's birth certificate for verification.

Alternatively, if you would like further information or to look around the nursery, please contact the school for an appointment.

Telephone: 016977 2702 or email: [admin@lanercost.cumbria.sch.uk](mailto:admin@lanercost.cumbria.sch.uk)

Policies such as Safeguarding Children, Behaviour, Homework, School Uniform, Attendance Policy, Information Sharing, Uncollected Child etc are available on request from the school office. All of our school policies will soon be available to look at on our website:

[www.lanercostschool.org.uk](http://www.lanercostschool.org.uk)

There is no pressure for children to attend every day of the week. However, we do ask parents to commit to the days they are booking for as places are limited to a maximum of 10 children per day.

**CUMBRIA CHILDREN'S SERVICES**  
**NURSERY ADMISSIONS POLICY 2017/2018**  
**Community and Voluntary Controlled Nursery Schools and Infant/Primary Schools**  
**providing Nursery Education**

Where there are more applications than places available in a community or voluntary controlled nursery class, applications will be prioritised using the criteria below. They will be applied in conjunction with explanatory notes 1 - 6 which form part of the policy.

1. Children looked after, i.e. in public care, giving priority, if necessary, to the youngest child(ren) and children who were previously looked after - see note 1 overleaf.
2. In relation to infant/primary schools providing nursery education, children living in the catchment area who have brothers or sisters in the school (or associated junior school) at the time of admission. See notes 2 and 3 overleaf.
3. In relation to infant/primary schools providing nursery education, children living outside the catchment area who, at the time of their admission, have brothers or sisters in the school (or associated junior school) who a) have a statement of special educational need that names that school or b) were directed to that school by the LA in the absence of a place being available in the catchment area school due to oversubscription and the school was identified by the LA as the next nearest with a place available – see note 4 overleaf.
4. In relation to Church of England voluntary controlled infant/primary schools, children living within the catchment area who with a parent regularly attend a church in membership of Churches Together in Britain or the Evangelical Alliance. See notes 5 and 6.
5. In relation to infant/primary schools providing nursery education, other children living in the catchment area giving priority to those living closest to the school, measured by the shortest walking route by road - see note 6 overleaf.
6. In relation to infant/primary schools providing nursery education children living outside the catchment area who have brothers or sisters in the school (or associated junior school) at the time of their admission - see notes 2 and 3 overleaf.
7. In relation to Church of England voluntary controlled infant/primary schools, children living outside the catchment area who with a parent regularly attend a church in membership of Churches Together in Britain or the Evangelical Alliance. See notes 5 and 6.
8. Children living outside the catchment area, giving priority to those who live closest to the school, measured in a straight line - see note 6 overleaf.

Applications will be prioritised on the above basis. An exception will be made under the Authority's policy for the education of children with special needs (i) where a child holds a Statement of Special Educational Needs, or (ii) is currently undergoing a statutory assessment, and in either case it is considered that attendance at a particular school is necessary to meet the identified needs of that child.

## **Explanatory Notes**

[These notes are part of the policy]

### **Note 1**

A child looked after is a child in public care, who is looked after by a local authority within the meaning of Section 22 of the Children Act 1989. Children previously looked after are children who were looked after, but have ceased to be so because they were adopted or became subject to a Residence Order or Special Guardianship Order (Children Act 1989).

### **Note 2**

In criteria 2, 3 and 6, priority will be given to those children with the youngest siblings. Brothers and sisters are those living at the same address and includes step and foster children. Priority will only be given where it is known at the time of allocating places that a sibling will be attending the school [excluding a nursery class] at the time of admission.

### **Note 3**

Where reference is made to associated junior schools this is to describe those situations where infant and junior schools share the same catchment area.

### **Note 4**

If parents or carers believe they qualify for consideration under criterion 3, they should indicate this on their preference form in the place provided for this purpose.

### **Note 5**

To be considered under criteria 4 or 7 parents or carers must provide proof with the completed form that they regularly attend a church in membership of Churches Together in Britain or the Evangelical Alliance. 'Regular' is defined as at least twice a month. Attendance may be at more than one church but should be for at least two years prior to the application date.

In criteria 4 or 7 applications will be prioritised using the distance measurement methodology set out at Note 6 below, with those living closest to the school given priority.

### **Note 6**

Distance measurements will be undertaken using the Local Authority's computerised Geographical Information System [GIS]. This measures a straight-line measure between the centre of the pupil's home address and the main entrance to the school/nursery building as determined by the LA in conjunction with the Headteacher at the time the determination was made

## PRIVACY NOTICE for pupils in primary schools, early years settings, alternative provision and pupil referral units

### Privacy Notice - Data Protection Act 1998

We, **Lanercost CE Primary School** are a data controller for the purposes of the Data Protection Act. We collect information from you and may receive information about you from your previous school and the Learning Records Service. We hold this personal data and use it to:

- Support your teaching and learning;
- Monitor and report on your progress;
- Provide appropriate pastoral care, and
- Assess how well your school is doing.

This information includes your contact details, national curriculum assessment results, attendance information<sup>1</sup> and personal characteristics such as your ethnic group, any special educational needs and relevant medical information. If you are enrolling for post 14 qualifications we will be provided with your unique learner number (ULN) by the Learning Records Service and may also obtain from them details of any learning or qualifications you have undertaken.

*We will not give information about you to anyone outside the school without your consent unless the law and our rules allow us to.*

We are required by law to pass some information about you to the Local Authority (LA) and the Department for Education (DfE)

If you want to see a copy of the information about you that we hold and/or share, please contact **The Office Administrator**.

If you require more information about how the LA and/or DfE store and use your information, then please go to the following websites:

<http://www.cumbria.gov.uk/childrensservices/schoolsandlearning/schools/privacynotice.asp>

And

<http://media.education.gov.uk/assets/files/doc/w/what%20the%20department%20does%20with%20data%20on%20pupils%20and%20children.doc><sup>[2]</sup>

<http://www.education.gov.uk/researchandstatistics/childrenandyoungpeople/a0064391/who-the-department-passes-pupil-data-to><sup>[2]</sup>

If you are unable to access these websites we can send you a copy of this information. Please contact the LA or DfE as follows:

- Performance Unit

Children's Services

5 Portland Square

Carlisle

CAI IPU

London

Sanctuary Buildings

Great Smith Street

London

SW1P 3BT

website: [www.cumbria.gov.uk/childrensservices](http://www.cumbria.gov.uk/childrensservices)

email: [ros.dean@cumbria.gov.uk](mailto:ros.dean@cumbria.gov.uk)

Tel: 01228 221271

- Public Communications Unit

Department for Education

Sanctuary Buildings

Great Smith Street

London

SW1P 3BT

website: [www.education.gov.uk](http://www.education.gov.uk)

email: <http://www.education.gov.uk/help/contactus>

Tel: 0370 000 2288

<sup>1</sup> Attendance is not collected for pupils under 5 at Early Years Settings or Maintained Schools as part of Censuses for the Department for Education. This footnote can be removed where Local Authorities collect attendance for under 5's for their own specific purposes